



OM Marketplace 2022

# Table of Contents

<u>Content</u>	<u>Page</u>
Table of Contents	2
About OM Marketplace	3
Login	4
User Preferences	7
Product Catalogue	11
Product Search	12
Product Detail	15
Substitute Search	16
Select Items to Order	20
Quick Key	25
Upload Order	27
Order Search	30
Order Again	33

<u>Content</u>	<u>Page</u>
Shopping List	36
Proof of Delivery & Tracking	40
Backorders (Open Orders)	44
Part Cross-Reference File (PXR)	47
New Item Request	51
Returns Management	53
Reports	56
Questions	62

# About OM Marketplace

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- OM Marketplace (OMM) is the Owens & Minor customer online portal
- OMM provides our customers the ability to place orders
- OMM also provides our customers access to their information 24/7, such as
  - Proprietary products
  - ETAs on backorder report by product number
  - Inventory availability
  - Reports that can be set up to send to your email inbox, such as backorders and open orders
  - Diversity Manufacturers

# Login: Signing onto System



Owens & Minor ...

Owens & Minor is a leading international healthcare-services company dedicated to Connecting the World of Medical Products to the Point of Care(sm)

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Welcome to the main login page of OM Marketplace. You will receive an email with your login information once request is made through sales or customer service.

Your email is always your LoginName

If you misplace your password you have the option to select the “Forgot Password?” in the sign in box.

A temporary password will be emailed to you.

# Change/Update Account Number



Welcome Julianne Not you? | Sign Out

Current Account: LAKESIDE MEDICAL CENTER (45081310)

Your DC: Sunrise, FL

OrdersBackordersRGAsReportsAdministration

Search Products

Your Lists

0

Orders

OrdersCompleted OrdersOrders Awaiting Approval

Show / Hide Search Q

Showing 1 to 5 of 5 entries

Show 10 entries Filter:

PreviousNext

Showing 1 to 5 of 5 entries

Show 10 entries Filter:

PreviousNext

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# Change/Update Account Number

continued 2

Select box for the account number you want to switch to.

The screenshot shows the Owens & Minor web application. At the top, the logo is on the left, and user information (Welcome Julianne Not you? | Sign Out, Current Account: LAKESIDE MEDICAL CENTER (45081310), Your DC: Sunrise, FL) is on the right. A navigation bar contains links for Orders, Backorders, RGAs, and Reports. Below this, the 'Orders' section is active, displaying a table of orders with columns for CUSTOMER PO, SALES ORDER #, and ORDER DATE. A modal window titled 'Account Selection' is open in the center, showing a list of account numbers and names. The account '45081310 LAKESIDE MEDICAL CENTER' is selected with a checkmark. A note at the bottom of the modal states: 'Note: Any items in your shopping cart will not transfer to new account selected.' A 'Cancel' button is at the bottom right of the modal. The background shows a list of orders with status 'Partially Shipped' and a date of 7/26/2016.

CUSTOMER PO	SALES ORDER #	ORDER DATE
TESTJMERRI7262016	547095	7/29/2016
TESTJMERRI7262016	547054	7/28/2016
TESTJMERRI7272016	547015	7/27/2016
TESTJMERRI7272016	547014	7/27/2016
TESTJMERRI7262016	546974	7/26/2016

Account Number	Account Name
44009095	WILLIAM BEAUMONT HOSPITAL -NONSTOCK
44009104	UNIVERSITY OF MICHIGAN LUM
45009838	TENET, ST. MARY'S HOSPITAL
✓ 45081310	LAKESIDE MEDICAL CENTER
48033100	UNITYPOINT HEALTH - ALLEN HOSPITAL
48416000	CENTRAL IOWA HEALTHCARE

Note: Any items in your shopping cart will not transfer to new account selected.

Cancel



## User Preferences

# Administration

Under Administration you can view and make changes to your preferences. Depending on the type of security you have you can also manage account users.

The screenshot displays the Owens & Minor web application interface. At the top, the logo is on the left, and a user welcome message 'Welcome Julianne Not you? | Sign Out' is on the right, along with account details: 'Current Account: LAKESIDE MEDICAL CENTER (45081310)' and 'Your DC: Sunrise, FL'. A navigation bar contains links for Orders, Backorders, RGAs, Reports, and Administration. The Administration dropdown menu is open, showing 'Preferences' and 'User Management'. Below the navigation bar, the 'Orders' section is active, displaying a table of orders. The table has columns for CUSTOMER PO, SALES ORDER #, ACCOUNT #, SHIP TO CODE, DEPARTMENT CODE, STATUS, and ORDER DATE. A single order is listed with the status 'Order Received'. The footer contains links for Owens & Minor, Terms & Conditions, Privacy Policy, and Contact Us, along with a copyright notice for 2016.

OWens & Minor

Welcome Julianne Not you? | Sign Out  
Current Account: LAKESIDE MEDICAL CENTER (45081310)  
Your DC: Sunrise, FL

Orders Backorders RGAs Reports Administration

Search Products Your Lists 1

Preferences  
User Management

Orders Completed Orders Orders Awaiting Approval

Show / Hide Search Q

Showing 1 to 1 of 1 entries

Show 10 entries Filter: Previous Next

CUSTOMER PO	SALES ORDER #	ACCOUNT #	SHIP TO CODE	DEPARTMENT CODE	STATUS	ORDER DATE
TESTJMERRI7282016	547054	081310	0200		Order Received	7/28/2016

Showing 1 to 1 of 1 entries

Show 10 entries Filter: Previous Next

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# Controls

**Owens & Minor**

Welcome, Julianne Merritt | Sign Out  
Current Account: LAKESIDE MEDICAL CENTER (45081310)  
Your DC: Sunrise, FL

Orders Backorders RGAs Reports Administration Search Products Your Lists

## Preferences

Cancel Save Preferences

### IDENTITY

First Name: Julianne  
Last Name: Merritt  
Email Address / User ID: Julianne.Merritt@owens-minor.com  
Default Account: 45081310 - LAKESIDE MEDICAL CENTER  
Preferred Language: English (default), Currency format: \$9,999.99  
Timezone: Eastern  
Session Timeout: ☒ Please warn me when my session is about to timeout

### CHANGE PASSWORD

Current Password: Current Password  
New Password: New Password  
Confirm New Password: Confirm New Password

### CHANGE PASSWORD

Current Password: Current Password  
New Password: New Password  
Confirm New Password: Confirm New Password

### ORDER APPROVALS & DEFAULTS

Approval Emails: ☒ I want to receive approval emails.  
Rejection Emails: ☒ I want to receive rejection e-mails  
Default Search Catalog: OM Catalog  
Search Results: ☐ Show Customer Product # on Search Results

Cancel Save Preferences

In 'My Preferences', you can update the following information:

- Default Account
- Preferred Language
- Time zone
- Session timeout warning
- Change Password
- Order approvals and defaults

## Password Requirements

Passwords must be at least 7 characters long and contain three of the following:

- lowercase letters
- uppercase letters
- Numbers
- non-alpha numeric characters



## PRODUCT SEARCH and PLACING AN ORDER

# Product Catalogue

There are three levels of product search which are available depending on the security granted to the customer:

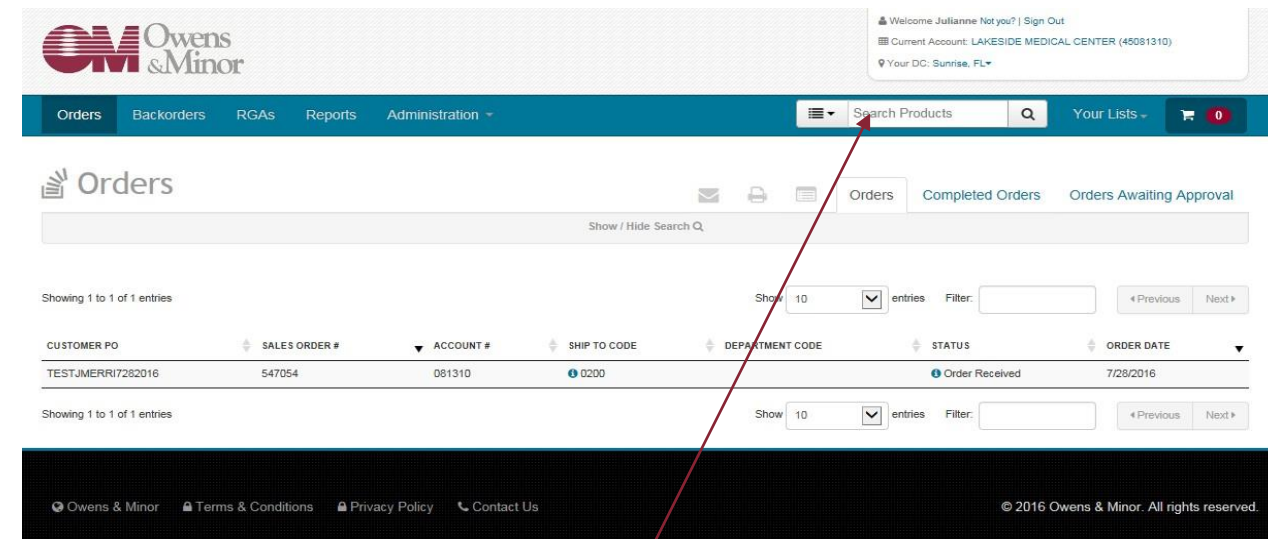
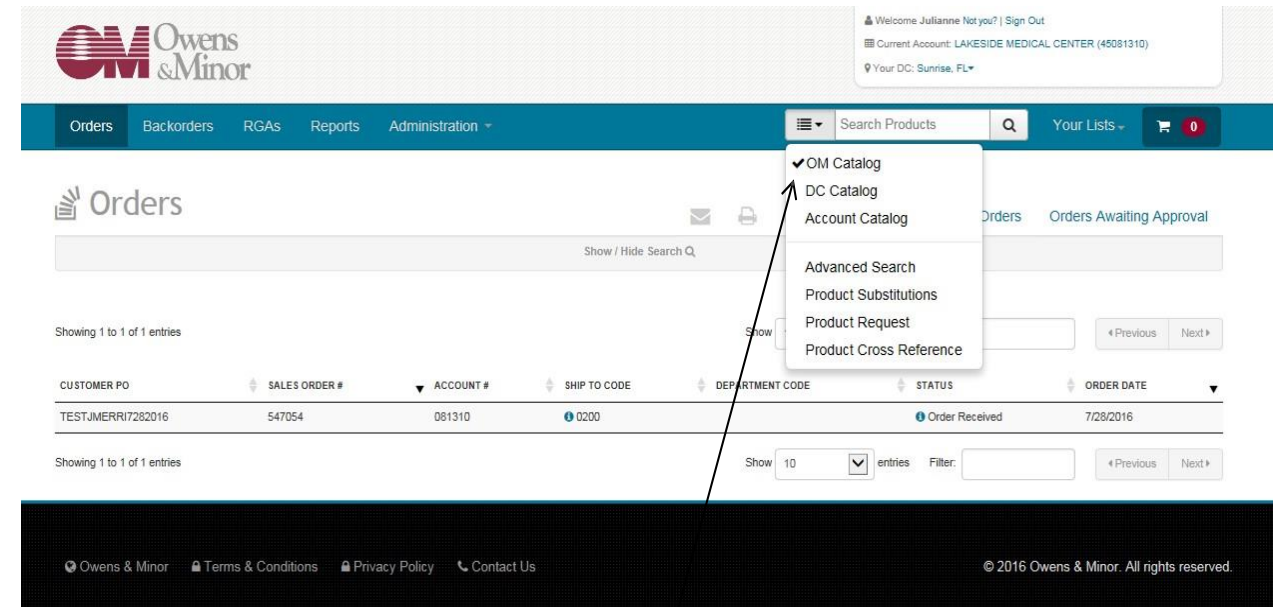
- OM Catalog – Full O&M Catalog
- DC Catalog – All items attached to the DC
- Account Catalog – Based on the Account's PXR File

## **Product Searches can be performed by:**

- Product Long Description (keyword)
- O&M Short Description (keyword)
- Distributor Product Number
- Customer Item Number
- Manufacturer Catalog Number
- Manufacturer Name
- Product Aliases
- Product Competitor Xref Nbrs
- Product Marketing Data
- Product Category
- Partial Information

# Product Search

- Choose catalog
- Enter search criteria



# Search Product

You can search products with any of the following options:

- Customer Product #
- O&M Product #
- Product Description

The screenshot shows the top navigation bar of the Owens & Minor website. The logo is on the left. On the right, there is a user greeting: "Welcome Julianne Not you? | Sign Out", the current account: "Current Account: LAKESIDE MEDICAL CENTER (45081310)", and the location: "Your DC: Sunrise, FL". Below this is a dark blue navigation bar with links: Orders, Backorders, RGAs, Reports, Administration. A search bar is in the center with the text "Search Products" and a magnifying glass icon. To the right of the search bar is a "Your Lists" link and a shopping cart icon with a red badge showing "1".

## Product Substitutions

The screenshot shows the "Product Substitutions" search form. It has three input fields: "Customer Product #" with placeholder text "Search customer product number", "Product Description" with placeholder text "Search product description", and "O&M Product #" with placeholder text "Search O&M product number". There is a "Clear" button with a magnifying glass icon and a "Search Q" button. Below the form is a "Show / Hide Search Q" link. At the bottom, a light blue banner states "i No results found".

This screen shows a search on O&M Product number. The results showed one sub match. By clicking on the sub product hyper link you will be able to see product details.

The screenshot shows the top navigation bar of the Owens & Minor website. The logo is on the left. On the right, there is a user greeting: "Welcome Julianne Not you? | Sign Out", the current account: "Current Account: LAKESIDE MEDICAL CENTER (45081310)", and the location: "Your DC: Sunrise, FL". Below this is a dark blue navigation bar with links: Orders, Backorders, RGAs, Reports, Administration. A search bar is in the center with the text "Search Products" and a magnifying glass icon. To the right of the search bar is a "Your Lists" link and a shopping cart icon with a red badge showing "1".

## Product Substitutions

The screenshot shows the "Product Substitutions" search form with a search result. The "Customer Product #" field has placeholder text "Search customer product number". The "Product Description" field has placeholder text "Search product description". The "O&M Product #" field has the value "0723386159". There is a "Clear" button with a magnifying glass icon and a "Search Q" button. Below the form is a "Show / Hide Search Q" link.

Showing 1 to 1 of 1 entries

Show 10 entries Filter: Previous Next

O&M PRODUCT #	PRODUCT DESCRIPTION	CUSTOMER PRODUCT #	SUBSTITUTE O&M PRODUCT #	SUBSTITUTE PRODUCT DESCRIPTION	NS	TYPE	NOTE
0723386159	IV START PAK W/PVP TEGADERM DRAPE		1314/VS1013	MEDC IV START KIT TEG PVP DRAPE	N	Medichoice	

Showing 1 to 1 of 1 entries

Show 10 entries Filter: Previous Next

# SHOP BY FILTERS

Shop by filters on left

The screenshot displays the Owens & Minor catalog interface. At the top, a navigation bar includes links for Orders, Backorders, RGAs, Reports, iReceivables, and Administration, along with a Service Support link and a Search Products field. The main content area is titled 'SHOP BY' and features a sidebar with filters: Category, Supplier Diversity, Manufacturer, and Stock/Non-Stock. The search results are for 'OM Catalog: '3642050708'', showing 1 - 2 of 2 entries. The results are displayed in a grid with two items:

- Item 1:** MEDIC GLOVE EXAM NITRILE LARGE. DISC PER MFG 04/22 SUG 3642050708. O&M Product #: 1314GLV5003. O&M MAIN STREET Mfr Product #: GLV5003. Stock/Non-Stock: Non-Stock. Brand: MediChoice. View Details button.
- Item 2:** GLOVE EXAM NITRILE LARGE KC 300. ROI X-REF 5526906365 HPG. O&M Product #: 3642050708. O&M HALL YARD, INC. Product #: 50708. Stock/Non-Stock: Stock. Brand: Owens & Minor. View Details button.

# Product Detail



Welcome Julianne Not you? | Sign Out  
Current Account: LAKESIDE MEDICAL CENTER (45081310)  
Your DC: Sunrise, FL

OrdersBackordersRGAsReportsAdministration

Search Products

Your Lists

1



### MEDC IV START KIT TEG PVP DRAPE

Kit Iv Start Tegaderm 2 3/8X2 3/4In 10X13In Drape Alcohol Preparation Pad Pvp Preparation Pad 2X2In Gauze 3/4X18In Rolled Tourniquet 3/4X18In Transpore Tape Label Latex-Free Sterile MediChoice

**Non-Stock Item:** This product is available from Owens & Minor although it may not be stocked locally. Contact your local Customer Service representative for further information.

**Description**

O&M Product #: 1314IVS1013  
OM Main Street Product #: IVS1013

  MSelect

**Contract**

Price Date: 8/19/2016  
Contract Number: Not on Contract  
Contract Type: Individual  
Effective Date:  
Expiration Date:

**Stock Indicator:** Non-Stock 0 Available

**MediChoice**

☐ \$1.0800 per EACH - 1

☐ \$53.9600 per BOX - 50 EACH

☒ \$53.9600 per CA-CASE - 50 EACH ★

☐ \$53.9600 per CS-CASE - 50 EACH

Quantity:

**Ship To Options:**  
Change ship to below for availability and pricing options

★ Denotes the minimum purchase unit of measure for the Distribution Center.

15

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# Product Substitute Search

You can search for product substitutions by clicking the drop down next to Search Products. Select the Product Substitutions option.

The screenshot displays the Owens & Minor web application interface. At the top, the Owens & Minor logo is on the left, and user information (Welcome Julianne Not you? | Sign Out, Current Account: LAKESIDE MEDICAL CENTER (45081310), Your DC: Sunrise, FL) is on the right. Below the header is a navigation bar with links: Orders, Backorders, RGAs, Reports, and Administration. The main content area features a 'Search Products' dropdown menu that is open, showing options: OM Catalog (selected), DC Catalog, Account Catalog, Advanced Search, Product Substitutions (highlighted), Product Request, and Product Cross Reference. Below the search bar, there is a table with columns: CUSTOMER PO, SALES ORDER #, ACCOUNT #, SHIP TO CODE, DEPARTMENT CODE, STATUS, and ORDER DATE. The table contains one entry: TESTJMERRI7282016, 547054, 081310, 0200, Order Received, 7/28/2016. The footer includes links for Owens & Minor, Terms & Conditions, Privacy Policy, and Contact Us, along with the copyright notice: © 2016 Owens & Minor. All rights reserved.



# Product Advanced Search

Click the drop down next to Search Products field to choose Advanced Search

The screenshot displays the Owens & Minor web application interface. At the top, the logo is on the left, and user information (Welcome Julianne Not you? | Sign Out, Current Account: LAKESIDE MEDICAL CENTER (45081310), Your DC: Sunrise, FL) is on the right. A navigation bar contains links for Orders, Backorders, RGAs, Reports, and Administration. The 'Search Products' field is highlighted, and its dropdown menu is open, showing options: OM Catalog (checked), DC Catalog, Account Catalog, Advanced Search (highlighted), Product Substitutions, Product Request, and Product Cross Reference. Below the navigation bar, the 'Orders' section is visible, showing a table of orders. The table has columns: CUSTOMER PO, SALES ORDER #, ACCOUNT #, SHIP TO CODE, DEPARTMENT CODE, STATUS, and ORDER DATE. A single entry is shown with values: TESTJMERRI7282016, 547054, 081310, 0200, Order Received, and 7/28/2016. The footer contains links for Owens & Minor, Terms & Conditions, Privacy Policy, and Contact Us, along with the copyright notice: © 2016 Owens & Minor. All rights reserved.

OM Owens & Minor

Welcome Julianne Not you? | Sign Out  
Current Account: LAKESIDE MEDICAL CENTER (45081310)  
Your DC: Sunrise, FL

Orders Backorders RGAs Reports Administration

Search Products

OM Catalog  
DC Catalog  
Account Catalog  
Advanced Search  
Product Substitutions  
Product Request  
Product Cross Reference

Orders Orders Awaiting Approval

Showing 1 to 1 of 1 entries

CUSTOMER PO	SALES ORDER #	ACCOUNT #	SHIP TO CODE	DEPARTMENT CODE	STATUS	ORDER DATE
TESTJMERRI7282016	547054	081310	0200		Order Received	7/28/2016

Showing 1 to 1 of 1 entries

Show 10 entries Filter:

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# .....Product Advanced Search

This will allow you to narrow down the search options

The screenshot shows the Owens & Minor website interface with a 'Product Advanced Search' modal window open. The modal has a title bar with a close button. Inside, there are several input fields: 'Catalog' (a dropdown menu with 'OM Catalog' selected), 'Distributor Product #', 'Customer Product #', 'Manufacturer Catalog #', 'Manufacturer Name', and 'Product Description'. Below these fields is a checkbox labeled 'Show Customer Product # in Results'. At the bottom of the modal, there is a light blue box containing three search tips: '★ At least one search term must be entered', '★ Each term will perform a "contains" search', and '★ Searching the entire OM Catalog will take longer than other searches'. At the very bottom of the modal are 'Cancel' and 'Search' buttons. The background shows the website's header with the Owens & Minor logo, navigation tabs (Orders, Backorders, RGAs, Reports), and user information (Welcome Julianne Not you? | Sign Out, Current Account: LAKESIDE MEDICAL CENTER (45081310), Your DC: Sunrise, FL). The main content area shows an 'Orders' section with a table of orders and a search filter.

**Product Advanced Search**

Catalog: OM Catalog  
Distributor Product #  
Customer Product #  
Manufacturer Catalog #  
Manufacturer Name  
Product Description

☐ Show Customer Product # in Results

★ At least one search term must be entered  
★ Each term will perform a "contains" search  
★ Searching the entire OM Catalog will take longer than other searches)

Cancel Search

# Stock Indicator and Pricing

Stock Indicator field gives you stock availability.

Contract and pricing information is displayed.

Owens & Minor

Welcome Julianne Neryan? | Sign Out  
Current Account: LAKESIDE MEDICAL CENTER (45081310)  
Your DC: Sunrise, FL


Orders Backorders RGAs Reports Administration

Search Products

Your Lists


GLOVE CHEMO SPECIFIC XL PURPLE  
FUNC TO MEDC 1314HSHR18XL


Glove Chemo Specific 12in Length Xlarge Purple

**Description**  
O&M Product #: 3583CT01941  
COVIDIEN LP Product #: CT0194-1  


**Contract**  
Price Date: 8/15/2016  
Contract Number: Not on Contract  
Contract Type:  
Effective Date:  
Expiration Date:

**Stock Indicator:** Stock 4 BOX (s) Available





☐ \$0.6800 per PAIR - 2  
☐ \$34.0000 per BOX - 50 PAIR ★  
☒ \$339.9900 per CA-CASE - 500 PAIR  
☐ \$339.9900 per CS-CASE - 500 PAIR

Quantity:

**Ship To Options:**  
Change ship to below for availability and pricing options  
LAKESIDE MEDICAL CENTER - 200

Owens & Minor

Welcome Julianne Neryan? | Sign Out  
Current Account: LAKESIDE MEDICAL CENTER (45081310)  
Your DC: Sunrise, FL


Orders Backorders RGAs Reports Administration

Search Products

Your Lists


GLOVE CHEMO SPECIFIC XL PURPLE  
FUNC TO MEDC 1314HSHR18XL


Glove Chemo Specific 12in Length Xlarge Purple

**Description**  
O&M Product #: 3583CT01941  
COVIDIEN LP Product #: CT0194-1  


**Contract**  
Price Date: 8/15/2016  
Contract Number: Not on Contract  
Contract Type:  
Effective Date:  
Expiration Date:

**Stock Indicator:** Stock 4 BOX (s) Available






☐ \$0.6800 per PAIR - 2  
☐ \$34.0000 per BOX - 50 PAIR ★  
☒ \$339.9900 per CA-CASE - 500 PAIR  
☐ \$339.9900 per CS-CASE - 500 PAIR

Quantity:

**Ship To Options:**  
Change ship to below for availability and pricing options  
LAKESIDE MEDICAL CENTER - 200

# Select item(s) to Order




Welcome Julianne Not you? | Sign Out  
Current Account: LAKESIDE MEDICAL CENTER (45081310)  
Your DC: Sunrise, FL

OrdersBackordersRGAsReportsAdministration

Search Products

Your Lists

0




## GLOVE CHEMO SPECIFIC XL PURPLE FUNC TO MEDC 1314HSHR18XL

Glove Chemo Specific 12in Length Xlarge Purple

**Description**

O&M Product #: 3583CT01941  
COVIDIEN LP Product #: CT0194-1



**Contract**

Price Date: 8/15/2016  
Contract Number: Not on Contract  
Contract Type:  
Effective Date:  
Expiration Date:

**Stock Indicator:** Stock 4 BOX (s) Available

☐ \$0.6800 per PAIR - 2

☐ \$34.0000 per BOX - 50 PAIR ★

☒ \$339.9900 per CA-CASE - 500 PAIR

☐ \$339.9900 per CS-CASE - 500 PAIR

Quantity: 1 Add to Cart Add to List

Ship To Options:


Change ship to below for availability and pricing options

LAKESIDE MEDICAL CENTER - 200

To add an item to your cart select a UOM by clicking on the appropriate radio button and then type in an order quantity and press "Add to Cart".

# Adding Items to Cart

## Adding items to cart






Welcome Julianne Not you? | Sign Out  
Current Account: LAKESIDE MEDICAL CENTER (45081310)  
Your DC: Sunrise, FL

OrdersBackordersRGAsReportsAdministration

Search Products


Your Lists

1



### GLOVE CHEMO SPECIFIC XL PURPLE FUNC TO MEDC 1314HSHR18XL

Glove Chemo Specific 12in Length Xlarge Purple

**Description**  
O&M Product #: 3583CT01941  
COVIDIEN LP Product #: CT0194-1  


**Contract**  
Price Date: 8/15/2016  
Contract Number: Not on Contract  
Contract Type:  
Effective Date:  
Expiration Date:

**Stock Indicator:** Stock 4 BOX (s) Available

☐ \$0.6800 per PAIR - 2

☒ \$34.0000 per BOX - 50 PAIR ★

☐ \$339.9900 per CA-CASE - 500 PAIR ⚡

☐ \$339.9900 per CS-CASE - 500 PAIR

Quantity:

Ship To Options:

Change ship to below for availability and pricing options

LAKESIDE MEDICAL CENTER - 200

★ Denotes the minimum purchase unit of measure for the Distribution Center  
⚡ Denotes the purchase unit of measure for O&M



# Total Items in Cart


Notice cart total is displaying “1”. This indicates that there is 1 item in the shopping cart.

This number is incremented whenever an item is added to the shopping cart. Now, let’s complete the order. Click in the Cart area.

The screenshot shows the Owens & Minor website interface. At the top, the header includes the Owens & Minor logo, navigation links (Orders, Backorders, RGAs, Reports, Administration), a search bar, and a user account section. The user account section shows a welcome message, a sign-out link, the current account name (LAKESIDE MEDICAL CENTER), and the location (Sunrise, FL). The cart icon in the top right corner is circled in blue and displays the number '1'.

Below the header, the main content area is divided into two sections. On the left is the 'SHOP BY' sidebar, which includes filters for Category, Supplier Diversity, Manufacturer, and Stock/Non-Stock. On the right is the 'Search Results For: 'glove purple'' section, which displays a list of products. The first product is 'GLOVE CHEMO SPECIFIC XL PURPLE', the second is 'GLOVE NITRILE-XTRA STERILE PURPLE X', and the third is 'GLOVE NITRILE-XTRA STERILE PURPLE'. Each product listing includes an image, a title, a description, and a 'View Details' button.

# Cart Preview and Shipping Address Review



Welcome Julianne Not you? | Sign Out  
Current Account: LAKESIDE MEDICAL CENTER (45081310)  
Your DC: Sunrise, FL

OrdersBackordersRGAsReportsAdministration

Search Products

Your Lists

1

## Shopping Cart - LAKESIDE MEDICAL CENTER

	Product Name		Unit Price	Quantity	Unit of Measure	Sub Total	
1	 <b>Glove Chemo Specific 12in Length Xlarge Purple</b> OM Product # 3583CT01941 COVIDIEN LP Product # CT0194-1		\$34.0000	4	BOX - 50 PAIR	\$136.0000	

Cart to ListUpdate Cart

### Shipping Address

LAKESIDE MEDICAL CENTER - 200  
LAKESIDE MEDICAL CENTER  
COLUMBIA-COID A0028 PH19984  
39200 HOOKER HWY  
Change Shipping Address

### Checkout

Grand Total: \$136.0000

PO Number: 

Complete Order

★★★★ Due to processing delays, pricing is subject to change. Customer will be responsible for the current contract at the time the order was processed.  
★★★★ Cart size is limited to 250 items.

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Review the shipping address prior to submitting order.

PO# is required. Click COMPLETE ORDER to submit

# Order Confirmation

Thank you for your order!

Order Date:	07/29/2016
Confirmation Number:	16395186
PO Number:	TESTJMERRI7292016
SO Number:	547095

## Order Information

Shipping Address:	LAKESIDE MEDICAL CENTER COLUMBIA-COID A0028 PH19984 39200 HOOKER HWY BELLE GLADE, FL 33430	Billing Address:	HEALTH CARE DSTRCT PALM BEACH CNTY 2601 10TH AVE NORTH STE 402 PALM SPRINGS, FL 33461-3186
-------------------	---	------------------	--

LINE #	O&M PRODUCT #	CUSTOMER PRODUCT #	DESCRIPTION	ORDER QTY	AVAIL/ASSIGNED QTY	UOM	PRICE	LINE TOTAL*
1	1314GLV2001		MEDC GLOVE EXAM NITRILE ETS SMALL	1	1	BOX	7.5200	7.5200
2	3683001050	11673	TELF A DRESSING NON-ADH 3X4 STER	1	1	BOX	7.3900	7.3900
3	5867021272		SCISSORS OPERATING ECONO 5 1/2IN	1	0	CA-CASE	30.2600	0.0000
4	5241004261		PAMPERS SWADDLERS DIAPERS PREMIE	1	1	CS-CASE	5.6200	5.6200
CONF: 0016395186								
<a href="mailto:JULIANNE.MERRITT@OWENS-MINOR.COM">JULIANNE.MERRITT@OWENS-MINOR.COM</a>								
SHIP TOTAL								\$50.79
ORDER TOTAL								\$20.53

\*Note: Items may or may not be sent in one shipment, or shipped at the same time.


\*\*Note: Final invoice total may differ from order total shown above.

\*\*\*Note: Regionally-Stocked Items will be shipped in 3-10 days.



# Quick Key Option

If you want to enter an item quickly there is a quick key option.




Welcome Julianne Not you? | Sign Out  
Current Account: LAKESIDE MEDICAL CENTER (45081310)  
Your DC: Sunrise, FL

OrdersBackordersRGAsReportsAdministration

Search Products






Q




Your Lists

1

## Shopping Cart - LAKESIDE MEDICAL CENTER


Quick Key




	Product Name	Unit Price	Quantity	Unit of Measure	Sub Total
1	 <div>Glove Chemo Specific 12in Length Xlarge Purple OM Product # 3583CT01941 COVIDIEN LP Product # CT0194-1</div>	 \$34.0000	<input type="text" value="4"/>	BOX - 50 PAIR 	\$136.0000

Cart to List

Update Cart


 Shipping Address  
LAKESIDE MEDICAL CENTER - 200  
LAKESIDE MEDICAL CENTER  
COLUMBIA-COIL A0028 PH19984  
39200 HOOKER HWY  

Change Shipping Address

 Checkout

Grand Total: \$136.0000

PO Number:

 Complete Order

★★ Due to processing delays, pricing is subject to change. Customer will be responsible for the current contract at the time the order was processed.

★★★ Cart size is limited to 250 items.

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# Quick Key Order Entry

From the quick key screen you can enter an item, quantity and UOM. Click on Save to enter another item or Save/ Go to Cart if you are done.

The screenshot displays the Owens & Minor Quick Key Order Entry interface. At the top, the Owens & Minor logo is on the left, and a user welcome message "Welcome Julianne Not you? | Sign Out" is on the right. Below the logo, a navigation bar contains links for Orders, Backorders, RGAs, Reports, and Administration. A search bar labeled "Search Products" and a "Your Lists" dropdown are also present. A shopping cart icon with a red "1" indicates one item in the cart. The main section is titled "Quick Key - LAKESIDE MEDICAL CENTER". It features three input fields: "O&M Prod # / Cust Prod #" with the value "0723386159", "Quantity" with the value "1" and a clear button "x", and "UOM" with the value "EA". A light blue informational banner states: "Type data into fields. Use [TAB] or [ENTER] to move from field to field." Below this, it says "0 item(s) keyed." and provides two buttons: "Save" and "Save / Go to Cart". The footer contains links for Owens & Minor, Terms & Conditions, Privacy Policy, and Contact Us, along with the copyright notice "© 2016 Owens & Minor. All rights reserved."

Owens & Minor

Welcome Julianne Not you? | Sign Out

Current Account: LAKESIDE MEDICAL CENTER (45081310)

Your DC: Sunrise, FL

Orders Backorders RGAs Reports Administration

Search Products

Your Lists

1

## Quick Key - LAKESIDE MEDICAL CENTER

O&M Prod # / Cust Prod # Quantity UOM

0723386159 1 x EA

Type data into fields. Use [TAB] or [ENTER] to move from field to field.


0 item(s) keyed.

Save Save / Go to Cart

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# Upload Order Option



Welcome Julianne Not you? | Sign Out  
Current Account: LAKESIDE MEDICAL CENTER (45081310)  
Your DC: Sunrise, FL

OrdersBackordersRGAsReportsAdministration





Search Products

Your Lists

2

Shopping Cart - LAKESIDE MEDICAL CENTER

Import Order

	Product Name		Unit Price	Quantity	Unit of Measure	Sub Total	
1	 <div>Glove Chemo Specific 12in Length Xlarge Purple OM Product # 3583CT01941 COVIDIEN LP Product # CT0194-1</div>		\$34.0000	<input type="text" value="4"/>	BOX - 50 PAIR	\$136.0000	
2	 <div>Kit IV Start With Tegaderm Dressing Frame Style Alcohol Wipe Two 2INCH 2INCH Gauze Sponge LATEX-FREE Tourinquet 24INCH 3/4INCH Roll Transpore Tape Id Label Impermeable Drape Povidone Iodine Preparation Blue LATEX-FREE Sterile Bd Pak OM Product # 0723386159 BECTON DICKINSON Product # 386159</div>		\$339.0100	<input type="text" value="1"/>	CS-CASE - 200 EAC	\$339.0100	

Cart to List

Update Cart

Shipping Address

LAKESIDE MEDICAL CENTER - 200  
LAKESIDE MEDICAL CENTER  
COLUMBIA-CO/D A0026 PH19984  
39200 HOOKER HWY

Change Shipping Address

Checkout

Grand Total: \$475.0100

PO Number:

Complete Order

★ ★ Due to processing delays, pricing is subject to change. Customer will be responsible for the current contract at the time the order was processed.

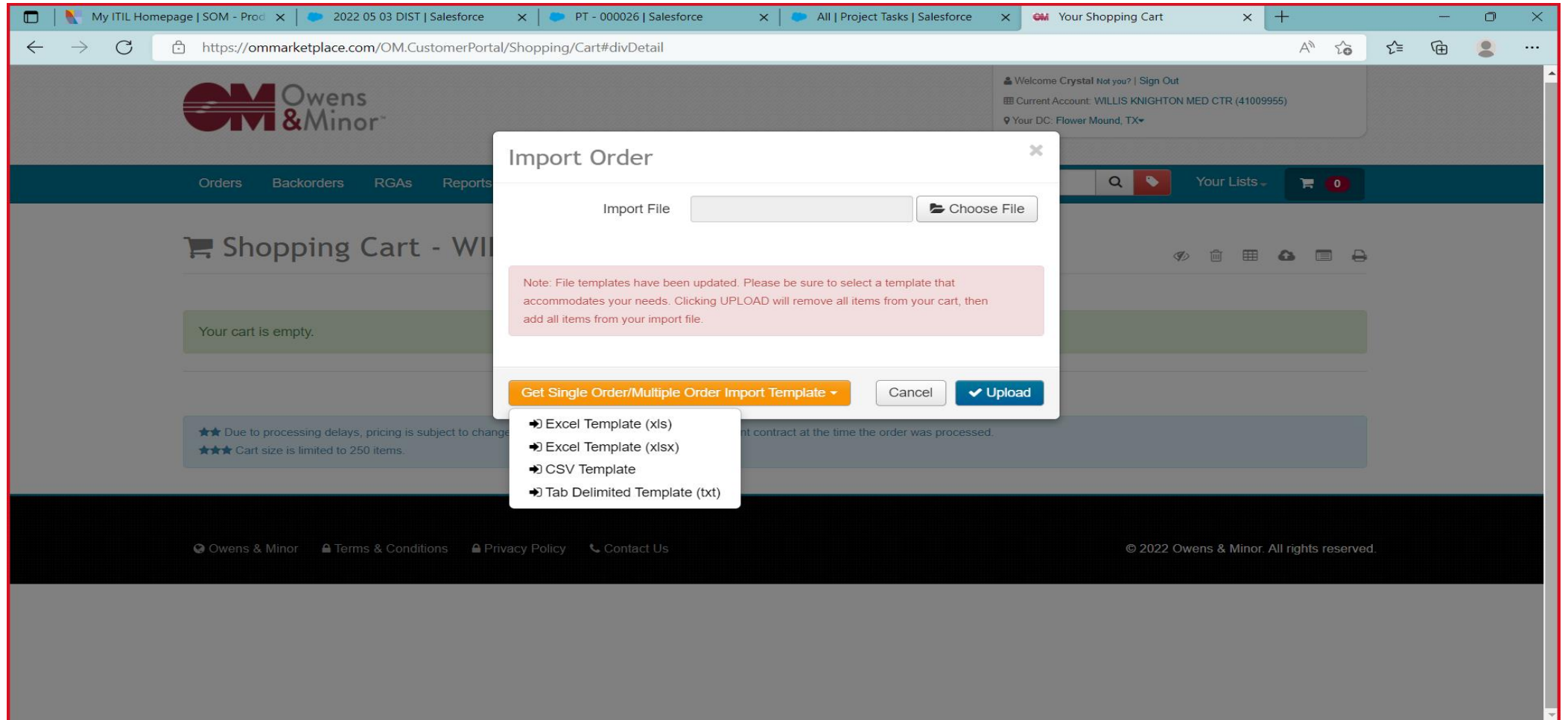
★ ★ ★ Cart size is limited to 250 items.

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# Upload Template

Choose File location and select the 'Upload' button.

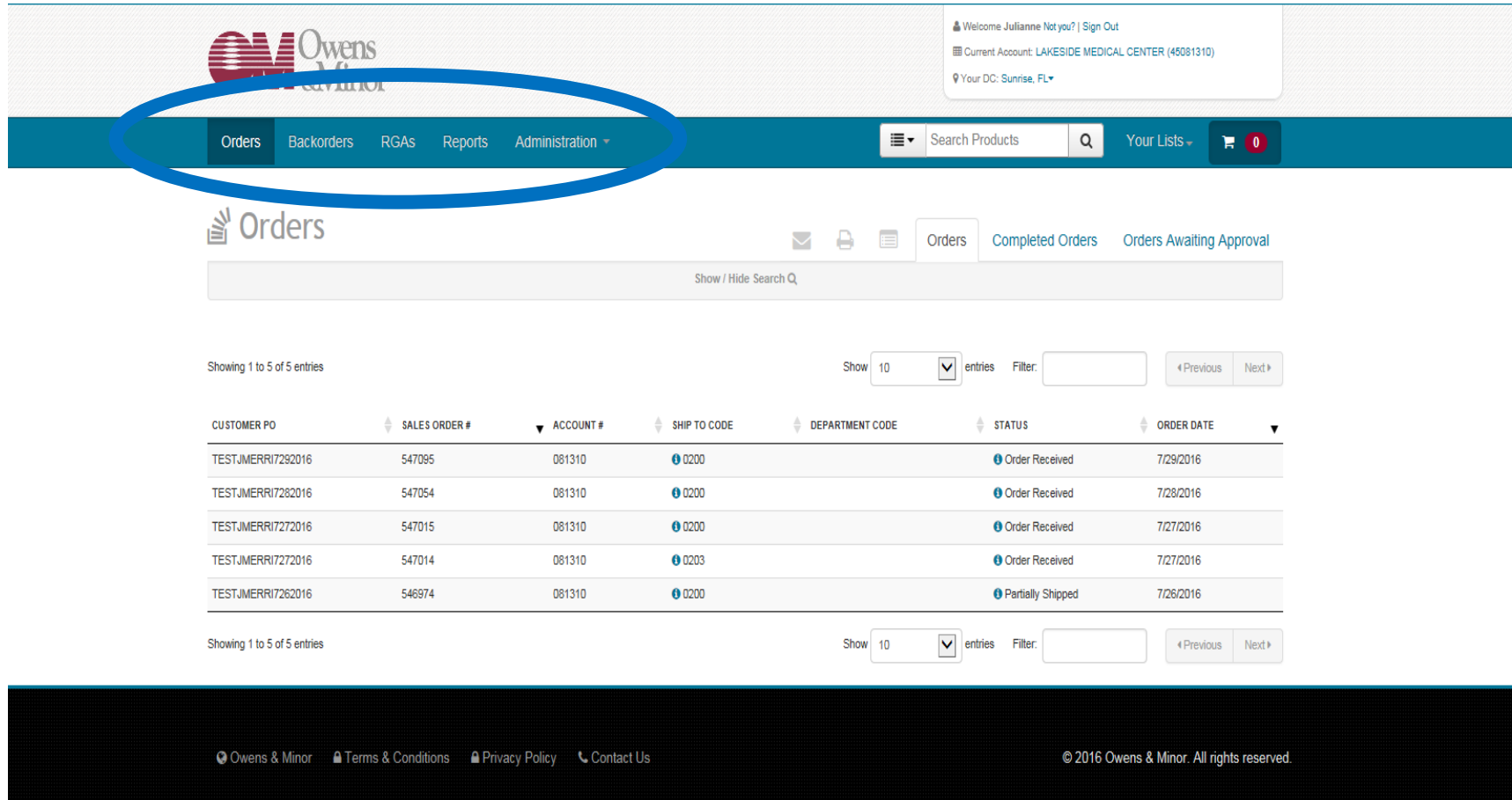




**ORDER MANAGEMENT**

# Order Search

Options across the top for Orders, Backorders, and RGA's which are all point-and-click options. The search process for these options are consistent across the board.



Welcome Julianne Not you? | Sign Out  
Current Account: LAKESIDE MEDICAL CENTER (45081310)  
Your DC: Sunrise, FL

Orders Backorders RGAs Reports Administration

Search Products

Your Lists

0

## Orders

Orders Completed Orders Orders Awaiting Approval

Show / Hide Search Q

Showing 1 to 5 of 5 entries

Show 10 entries Filter: Previous Next

CUSTOMER PO	SALES ORDER #	ACCOUNT #	SHIP TO CODE	DEPARTMENT CODE	STATUS	ORDER DATE
TESTJMERRI7292016	547095	081310	0200		Order Received	7/29/2016
TESTJMERRI7282016	547054	081310	0200		Order Received	7/28/2016
TESTJMERRI7272016	547015	081310	0200		Order Received	7/27/2016
TESTJMERRI7272016	547014	081310	0203		Order Received	7/27/2016
TESTJMERRI7262016	546974	081310	0200		Partially Shipped	7/26/2016

Showing 1 to 5 of 5 entries

Show 10 entries Filter: Previous Next

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# Open Order Search

Open Orders and Completed Orders tab search. Click onto Show/Hide Search for more options. Ability to search by date range, status, ship-to, product number, description, sales order number, purchase order number, confirmation ID, invoice number and RA number. Click on the calendar, next to date range, to search by All Dates, Today, Last 7 Days, Last 30 Days and Custom

The screenshot displays the Owens & Minor Open Order Search interface. At the top, the Owens & Minor logo is visible, along with user information: "Welcome Julianne Not you? | Sign Out", "Current Account: LAKESIDE MEDICAL CENTER (45081310)", and "Your DC: Sunrise, FL". The navigation bar includes "Orders", "Backorders", "RGAs", "Reports", and "Administration". A search bar is present with "Search Products" and a magnifying glass icon. To the right, there are links for "Your Lists" and a shopping cart icon with a "0" count.

The main section is titled "Orders" and includes tabs for "Orders", "Completed Orders", and "Orders Awaiting Approval". The "Orders" tab is active. The search filters are as follows:

- Date Range:** 7/26/2016 - 8/2/2016. A dropdown menu is open, showing options: "All Dates", "Today", "Last 7 Days" (selected), "Last 30 Days", and "Custom". Below this, a "FROM" field shows 7/26/2016 and a "TO" field shows 8/2/2016, with "OK" and "Cancel" buttons.
- Status:** A dropdown menu is open, showing "All Dates", "Today", "Last 7 Days", "Last 30 Days", and "Custom".
- Ship-to:** LAKESIDE MEDICAL CENTER.
- Search:** Product # / Description. Radio buttons are present for "Search Product # / Description" (selected) and "Search SO # / PO # / Conf ID / Invoice # / RA #".
- Buttons:** "Clear" and "Search" (with a magnifying glass icon).

Below the filters, a table displays search results. The table has columns: CUSTOMER PO, ACCOUNT #, SHIP TO CODE, DEPARTMENT CODE, STATUS, and ORDER DATE. The table shows 5 entries.

CUSTOMER PO	ACCOUNT #	SHIP TO CODE	DEPARTMENT CODE	STATUS	ORDER DATE
TESTJMERRI7292016	547095	081310	0200	Order Received	7/29/2016
TESTJMERRI7282016	547054	081310	0200	Order Received	7/28/2016
TESTJMERRI7272016	547015	081310	0200	Order Received	7/27/2016
TESTJMERRI7272016	547014	081310	0203	Order Received	7/27/2016
TESTJMERRI7262016	546974	081310	0200	Partially Shipped	7/26/2016

At the bottom of the table, there are "Showing 1 to 5 of 5 entries", "Show 10 entries", and "Filter:" fields. The footer of the page includes "Owens & Minor", "Terms & Conditions", "Privacy Policy", "Contact Us", and "© 2016 Owens & Minor. All rights reserved."

# Orders Details

To look at the detail of a specific order click on the line you wish to review.

[Orders](#) [Backorders](#) [RGAs](#) [Reports](#) [Administration](#)  [Your Lists](#) [0](#)

## Orders

[Orders](#) [Completed Orders](#) [Orders Awaiting Approval](#)

Showing 1 to 10 of 27 entries

CUSTOMER PO	SALES ORDER #	ACCOUNT #	SHIP TO CODE	DEPARTMENT CODE	STATUS	ORDER DATE
TESTJMERRI7292016	547095	081310	0200		Order Received	7/29/2016
TESTJMERRI7282016	547054	081310	0200		Order Received	7/28/2016
TESTJMERRI7272016	547015	081310	0200		Order Received	7/27/2016
TESTJMERRI7272016	547014	081310	0203		Order Received	7/27/2016
TESTJMERRI7262016	546974	081310	0200		Partially Shipped	7/26/2016
160373	545558	081310	0200		Order Received	3/21/2016
160373	544912	081310	0200		Order Received	3/21/2016
160043	544233	081310	0201		Preparing for Shipment	3/21/2016
28190	62654	081310	0200		Preparing for Shipment	3/21/2016
28190	62654	081310	0200		Preparing for Shipment	3/21/2016

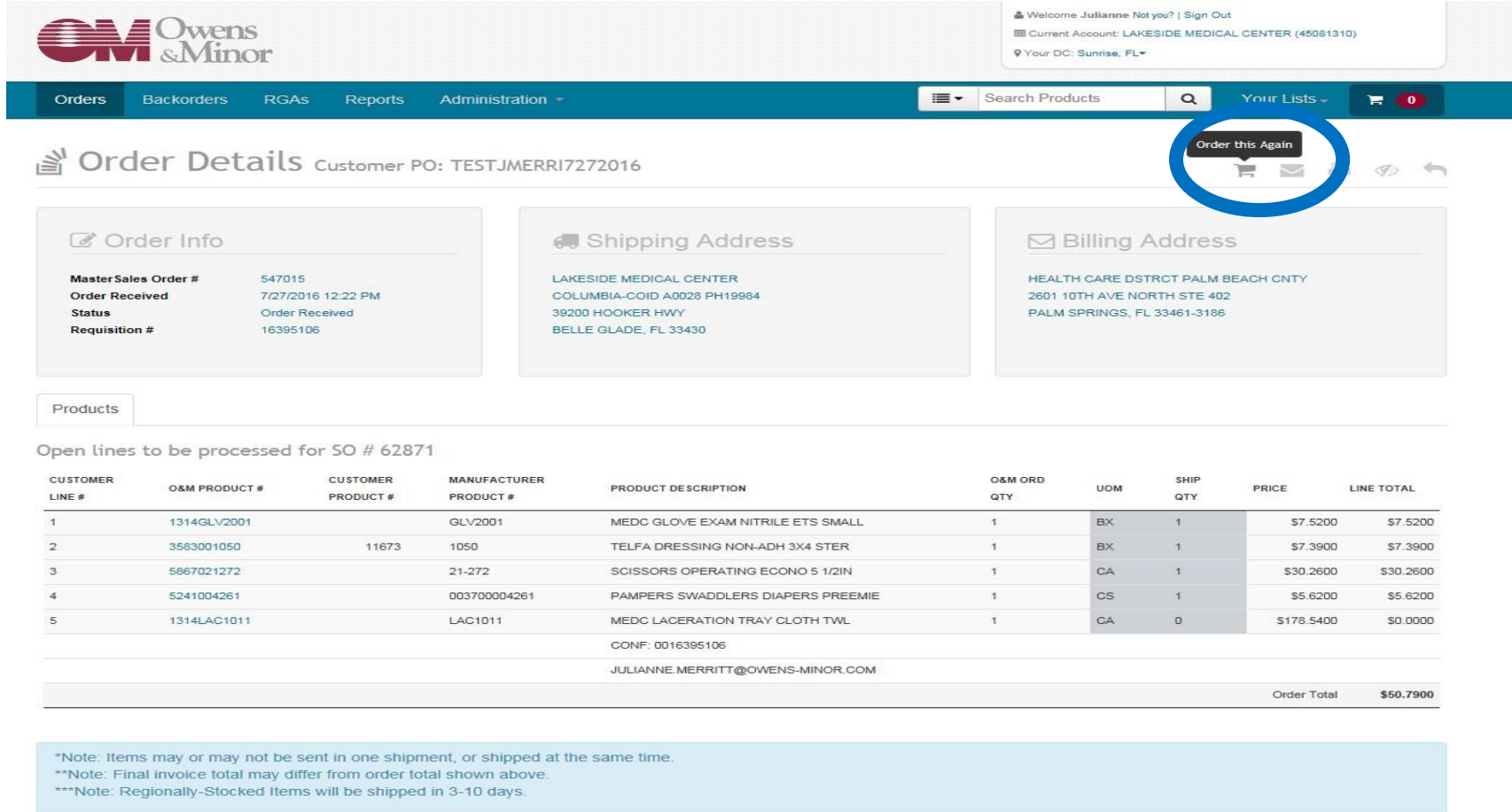
Showing 1 to 10 of 27 entries

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# Order again/add to cart

In the upper right hand corner of the order details screen there is a shopping cart. If you click onto this button you will be able to reorder the entire order again.



The screenshot shows the Owens & Minor Order Details page for Customer PO: TESTJMERRI7272016. The page header includes the Owens & Minor logo, a navigation bar with links like Orders, Backorders, RGAs, Reports, and Administration, and a user profile section for Julianne. A shopping cart icon with a red '0' is in the top right. Below the header, the 'Order this Again' button is circled in blue. The main content area is divided into three sections: Order Info, Shipping Address, and Billing Address. The Order Info section shows MasterSales Order # 547015, Order Received 7/27/2016 12:22 PM, Status Order Received, and Requisition # 16395106. The Shipping Address section shows LAKESIDE MEDICAL CENTER, COLUMBIA-COID A0028 PH19984, 39200 HOOKER HWY, BELLE GLADE, FL 33430. The Billing Address section shows HEALTH CARE DSTRCT PALM BEACH CNTY, 2601 10TH AVE NORTH STE 402, PALM SPRINGS, FL 33461-3186. Below these sections is a 'Products' tab and a table of open lines to be processed for SO # 62871. The table has columns for CUSTOMER LINE #, O&M PRODUCT #, CUSTOMER PRODUCT #, MANUFACTURER PRODUCT #, PRODUCT DESCRIPTION, O&M ORD QTY, UOM, SHIP QTY, PRICE, and LINE TOTAL. The table lists 5 lines of products. At the bottom, there is a note about items being sent in one shipment or shipped at the same time, a note about the final invoice total, and a note about Regionally-Stocked Items being shipped in 3-10 days.

Order Info

MasterSales Order # 547015  
Order Received 7/27/2016 12:22 PM  
Status Order Received  
Requisition # 16395106

Shipping Address

LAKESIDE MEDICAL CENTER  
COLUMBIA-COID A0028 PH19984  
39200 HOOKER HWY  
BELLE GLADE, FL 33430

Billing Address

HEALTH CARE DSTRCT PALM BEACH CNTY  
2601 10TH AVE NORTH STE 402  
PALM SPRINGS, FL 33461-3186

Products

Open lines to be processed for SO # 62871

CUSTOMER LINE #	O&M PRODUCT #	CUSTOMER PRODUCT #	MANUFACTURER PRODUCT #	PRODUCT DESCRIPTION	O&M ORD QTY	UOM	SHIP QTY	PRICE	LINE TOTAL
1	1314GLV2001		GLV2001	MEDC GLOVE EXAM NITRILE ETS SMALL	1	BX	1	\$7.5200	\$7.5200
2	3583001050	11673	1050	TEFPA DRESSING NON-ADH 3X4 STER	1	BX	1	\$7.3900	\$7.3900
3	5867021272		21-272	SCISSORS OPERATING ECONO 5 1/2IN	1	CA	1	\$30.2600	\$30.2600
4	5241004261		003700004261	PAMPERS SWADDLERS DIAPERS PREMIE	1	CS	1	\$5.6200	\$5.6200
5	1314LAC1011		LAC1011	MEDC LACERATION TRAY CLOTH TWL	1	CA	0	\$178.5400	\$0.0000


CONF: 0016395106  
JULIANNE.MERRITT@OWENS-MINOR.COM

Order Total \$60.7900

\*Note: Items may or may not be sent in one shipment, or shipped at the same time.  
\*\*Note: Final invoice total may differ from order total shown above.  
\*\*\*Note: Regionally-Stocked Items will be shipped in 3-10 days.

# Modify Order

All of the items on the order you were viewing are placed in your shopping cart. You have the option to modify UOM and Qty at this time.



Welcome Julianne Not you? | Sign Out  
Current Account: LAKESIDE MEDICAL CENTER (45081310)  
Your DC: Sunrise, FL

OrdersBackordersRGASReportsAdministration

Search Products

Your Lists


5

Cart to List

Update Cart


# Add PO to New Order

The bottom of your shopping cart screen gives you options to enter PO number and change shipping address prior to completing your order.

 Shipping Address

LAKESIDE MEDICAL CENTER - 200  
LAKESIDE MEDICAL CENTER  
COLUMBIA-COID A0028 PH19984  
39200 HOOKER HWY

Change Shipping Address

 Checkout

Grand Total: \$229.3300

PO Number:

Complete Order

★★ Due to processing delays, pricing is subject to change. Customer will be responsible for the current contract at the time the order was processed.

★★★ Cart size is limited to 250 items.

# Shopping List

If you frequently order the same items, you can save them in a Shopping List. A Shopping List can be created from the Shopping Cart screen by clicking on the Cart to List button. The first time you click on Cart to List, you will choose “Add to new list” and create a name for the list. Any time after that you will have the option of adding the cart items to an existing Shopping List or creating a new list.

The screenshot shows the Owens & Minor Shopping Cart interface. A modal titled "Cart To List" is open in the center. The modal has two tabs: "Add to Existing List" and "Add to New List". Below the tabs is a table with two columns: "DESCRIPTION" and "SHIP TO". The table contains two rows of items, both with "LAKESIDE MEDICAL CENTER" as the ship-to location. The first row is selected with a radio button. Below the table are "Cancel" and "Add to List" buttons. The background shows the shopping cart with a product "Glove Chemo Specific 12in Length Xlarge P", a shipping address for "LAKESIDE MEDICAL CENTER", and a checkout section with a "Grand Total: \$136.0000" and a "Complete Order" button.

DESCRIPTION	SHIP TO
<input checked="" type="radio"/> TEST JMERRI 7272016	LAKESIDE MEDICAL CENTER
<input type="radio"/> TEST2 JMERRI 7272016	LAKESIDE MEDICAL CENTER

# Add Products to Shopping List

From Product Search you can also add items to your shopping list one at a time by selecting the “View Details” button

The screenshot displays the Owens & Minor website interface. At the top, the header includes the Owens & Minor logo, a user welcome message for Julianne, and navigation links for Orders, Backorders, RGAs, Reports, and Administration. A search bar and a 'Your Lists' button with a cart icon are also present.

The main content area is titled 'Search Results For: 'table paper''. It shows a list of three products, each with a thumbnail image, a title, a description, and a 'View Details' button.

**Product 1:** MEDC TABLE PAPER CREPE 18X125 LF. Description: Paper Examination Table Crepe Finish 18 Inch X 125 Feet Non-Toxic Not Made With Natural Rubber Latex MediChoice. O&M Product #: 1314MC11101. OM MAIN STREET Mfr Product #: MC11101. Stock/Non-Stock: Non-Stock.

**Product 2:** MEDC TABLE PAPER SMOOTH 18X225. Description: Paper Examination Table Smooth Finish 18 Inch X 225 Feet Non-Toxic Not Made With Natural Rubber Latex MediChoice. O&M Product #: 1314MC11102. OM MAIN STREET Mfr Product #: MC11102. Stock/Non-Stock: Non-Stock.

**Product 3:** MEDC TABLE PAPER CREPE 21X125 LF. Description: Paper Examination Table Crepe Finish 21 Inch X 125 Feet Non-Toxic Not Made With Natural Rubber Latex MediChoice. O&M Product #: 1314MC11103. OM MAIN STREET Mfr Product #: MC11103. Stock/Non-Stock: Non-Stock.



# Order from Shopping List

You can find your current shopping lists from the main toolbar. Select “Your Lists” to find the one you want to shopping lists from the main toolbar. Select “Your Lists” to find the one you want to use today and select the name.

The screenshot shows the Owens & Minor main toolbar. The 'Your Lists' dropdown menu is open, displaying a list of shopping lists: 'TEST JMERRI 7272016' and 'TEST2 JMERRI 7272016'. Below the list is a 'Manage Lists' link. The toolbar also includes a search bar, navigation links (Orders, Backorders, RGAs, Reports, Administration), and a shopping cart icon with a red '1' indicating one item.

When your shopping list opens, add the quantity you wish to order and then select add to cart on the left.

The screenshot shows the Owens & Minor Shopping List page for 'TEST2 JMERRI 7272016'. The page displays a table of items with columns for 'Add to Cart', 'Product Name', 'Quantity', and 'Unit of Measure'. The items listed are:

Add to Cart	Product Name	Quantity	Unit of Measure
2 <input type="checkbox"/>	Dressing Absorbent Ouchless Non-adherent 3in 4in Sterile Telfa Customer Product # 11673 OM Product # 3583001050 COVIDIEN LP Product #	1	BOX - 50 EACH
3 <input type="checkbox"/>	Pampers Swaddlers Diapers Preemie Up To 6 lbs Customer Product # 5241004261 OM Product # 5241004261 PROCTER & GAMBLE/PAMPERS	1	CS-CASE - 12 PK-PACK
4 <input type="checkbox"/>	Trach Care 10F Pediatric Y Customer Product # 3642001910 OM Product # 3642001910 HALYARD HEALTH Product # 1910	1	BOX - 20 EACH

At the bottom of the table, there are buttons for 'Add Selected to Cart', 'Add All to Cart', and 'Save List'. The page also includes a search bar, navigation links, and a footer with the Owens & Minor logo and copyright information.

# Adding Item to Existing List

- From Product Detail you can select “Add to List” and then select the type of list as shown.
- If you select an “Existing List” from the dropdown menu the current Shopping lists will appear for you to select. Select the box to left of the Ship-to and add the item to the list.

The screenshot displays the Owens & Minor product detail page for 'MEDC TABLE PAPER CREPE 18X125 LF'. The page includes a navigation bar with links like Orders, Backorders, RGAs, Reports, and Administration. A search bar and 'Your Lists' link are also present. The product image shows a box of 'MEDICHOICE Task Wipes-Cleaners'. The description states it is a 'Paper Examination Table Crepe Finish 18 Inch X 125 Feet Non-Toxic Not Made With Natural Rubber Latex MediChoice'. A 'Non-Stock Item' warning is displayed. The pricing section shows several options, with the selected option being '\$17.7000 per CA-CASE - 12 RL-ROLL'. The 'Add to List' button is highlighted, and a dropdown menu is open, showing options: 'Existing List', 'New List', 'All Lists', and 'Go To Lists'. The 'Ship To Options' section shows 'LAKESIDE MEDICAL CENTER - 200' as the selected location. The footer contains links to Owens & Minor, Terms & Conditions, Privacy Policy, and Contact Us, along with a copyright notice for 2016.

Orders Backorders RGAs Reports Administration

Search Products

Your Lists 1

## MEDC TABLE PAPER CREPE 18X125 LF

Paper Examination Table Crepe Finish 18 Inch X 125 Feet Non-Toxic Not Made With Natural Rubber Latex MediChoice

**Non-Stock Item:** This product is available from Owens & Minor although it may not be stocked locally. Contact your local Customer Service representative for further information.

**Description**  
O&M Product #: 1314MC11101  
OM Main Street Product #: MC11101  
latex free OM select

**Contract**  
Price Date: 8/15/2016  
Contract Number: Not on Contract  
Contract Type: Individual  
Effective Date:  
Expiration Date:

Stock Indicator: Non-Stock 0 Available

**Ship To Options:**  
Change ship to below for availability and pricing options  
LAKESIDE MEDICAL CENTER - 200

☐ \$1.4800 per RL-ROLL - 1  
☐ \$1.4800 per EACH - 1 RL-ROLL  
☐ \$1.4800 per RO-ROLL - 1 RL-ROLL  
☒ \$17.7000 per CA-CASE - 12 RL-ROLL  
☐ \$17.7000 per CS-CASE - 12 RL-ROLL

Quantity: 1 **Add to Cart** **Add to List**

Existing List  
New List  
All Lists  
Go To Lists

★ Denotes the minimum purchase unit of measure  
🔍 Denotes the purchase unit of measure for customer  
🚫 Denotes an unavailable customer purchase unit of measure

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# Proof of Delivery

Under Completed Order Details, the POD (Proof of Delivery) is available. Click on the truck icon to see date, time, location, received by and signature provided at time of the delivery. \*\*If there is no one on site during delivery hours Owens & Minor driver will sign\*\*

Invoice Info

Customer PO #

11000292946

Customer SO #

48112-11

Create Date

3/18/2016 12:00 AM

Ship Date

3/21/2016 12:00 AM

Dept Code

127710

Requisition #

385

Terms

NET 15

Shipping Address

DEBI ROACH

WCC 3RD FL RM 3N108

2825 CAPITOL AVE


SACRAMENTO, CA 95816-5615

Billing Address

EDI ORDER DO NOT MAIL

Products

Processed Items

LINE	O&M PRODUCT #	CUSTOMER PRODUCT #	PRODUCT DESCRIPTION	O&M ORD QTY	UOM	SHIP QTY	QTY BACKORDERED	PRICE	LINE TOTAL
1	3584412005	100112	PIN DISP STD SPIKE W/VALVE	3	CA	3	0	\$90.2100	\$270.6300
Delivered: 3/21/2016 4:52:00 AM US/Pacific Location: <a href="#">121° 28' 03" W 038° 34' 15" N</a> Received By: AG Signature: 									
	<a href="#">google.com/maps?q=38°34%2715"%2C-121°28%2703"</a>		CHANGE LUER LOCK TIP 20CC	2	BX	2	0		

Environment: QA2



# Fedex Tracking

If your order was shipped via FedEx, click on the truck to display tracking information. You will be able to click the Tracking # to view the shipping information on the FedEx website.

**Completed Order Details** Invoice: 2015617204

This is not a legal invoice.

### Invoice Info

Customer PO #	10868933077140227
Customer SO #	32505-11
Create Date	3/19/2016 12:00 AM
Ship Date	3/21/2016 12:00 AM
Terms	NET 30

### Shipping Address

### Billing Address

5125 ONTARIO MILLS PKWY  
ONTARIO, CA 91764-5103  
ONTARIO, CA 91764-5103

### Tracking Information

CARRIER	WEIGHT	FREIGHT	TRACKING #	SHIP DATE
FEDERAL EXPRESS	1.80	0.00	<a href="#">666313278402</a>	3/21/2016 12:00 AM

# Common Carrier Tracking

If your order was shipped via Common Carrier, click on the truck to display tracking information. If it is available, you will be able to click the Tracking # to view the shipping information on the carrier's website.

**Owens & Minor**

Welcome Michael Notyou? | Sign Out  
Current Account: MARCUM & WALLACE HOSPITAL (62009809)  
Your DC: ▼

Orders Backorders RGAs Reports Administration ▼

Search Products 🔍

## Completed Order Details Invoice: 2015599633

This is not a legal invoice.

### Invoice Info

Customer PO #	66203296090
Customer SO #	20829-12
Create Date	3/14/2016 12:00 AM
Ship Date	3/21/2016 12:00 AM
Requisition #	200
Terms	.25% 10 NET 30

### Shipping Address

DARREN RISON  
60 MERCY CT  
IRVINE, KY 40336

### Billing Address

EDI ORDER DO NOT MAIL

### Tracking Information

CARRIER	WEIGHT	FREIGHT	TRACKING #	SHIP DATE
COMMON CARRIER	0.00	0.00	AVERRITT 0024145743	3/21/2016 12:00 AM

## Not a Legal Invoice

**\*\* Completed Order Details is NOT a Legal Invoice \*\***

Welcome Julianne Not you? | Sign Out

Current Account: LAKESIDE MEDICAL CENTER (45081310)

Your DC: Sunrise, FL

Orders
Backorders
RGAs
Reports
Administration

Search Products

Your Lists

0

## Completed Order Details

Invoice: 2015490599

Invoice Info

Customer PO # 160373

Customer SO # 59669-11

Create Date 3/14/2016 12:00 AM

Ship Date 3/17/2016 12:00 AM

Requisition # 6D6D11

Terms NET 30

Shipping Address

COLUMBIA-COID A0028 PH19964

39200 HOOKER HWY

BELLE GLADE, FL 33430

Billing Address

HEALTH CARE DSTRCT PALM BEACH CNTY

2601 10TH AVE NORTH STE 402

PALM SPRINGS, FL 33461-3186

Products

Processed Items

LINE	O&M PRODUCT #	CUSTOMER PRODUCT #	PRODUCT DESCRIPTION	O&M ORD QTY	UOM	SHIP QTY	QTY BACKORDERED	PRICE	LINE TOTAL
1	3280001883	11769	NEBULIZER MICRO MIST W/TEE TUBING	4	CS	4	0	\$27.0500	\$108.2000
CONF: 0007171345									
WSTANLEY@LMCPBC.ORG									
Delivery Charge									\$0.0000
0.00 % Sales Tax									\$0.0000
Invoice Total									\$108.2000

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# Backorder (Open order) Search

You can search by date range, status, ship-to, product number, description, sales order number, purchase order number, confirmation ID, invoice number and RA number.

The screenshot shows the Owens & Minor web application interface. At the top, the logo is on the left, and user information (Welcome Julianne, Sign Out, Current Account: UNIVERSITY OF MICHIGAN (44009105), Your DC: ) is on the right. A navigation bar contains links for Orders, Backorders, RGAs, Reports, and Administration. A search bar labeled 'Search Products' is also present. Below this, the 'Backorders' section is active, showing a search form. The form includes a 'Date Range' field set to '8/5/2016 - 8/12/2016', a 'Ship-to' dropdown menu set to 'UNIVERSITY HOSP-DOCK 5', and a 'Search' field with the placeholder 'Product # / Description'. Below the search field are two radio buttons: 'Search Product # / Description' (selected) and 'Search SO # / PO # / Conf ID / Invoice # / RA #'. There are 'Clear' and 'Search' buttons. A 'Show / Hide Search Q' link is at the bottom of the form. Below the form, a light blue banner states 'No results found'. The footer contains links for Owens & Minor, Terms & Conditions, Privacy Policy, and Contact Us, along with the copyright notice '© 2016 Owens & Minor. All rights reserved.'

Owens & Minor

Welcome Julianne Not you? | [Sign Out](#)  
Current Account: UNIVERSITY OF MICHIGAN (44009105)  
Your DC: ▾

Orders Backorders RGAs Reports Administration ▾

Search Products 🔍

## Backorders

Date Range 8/5/2016 - 8/12/2016 📅

Ship-to UNIVERSITY HOSP-DOCK 5 ▾

Search Product # / Description

☒ Search Product # / Description ☐ Search SO # / PO # / Conf ID / Invoice # / RA #

Clear 🔍 Search 🔍

Show / Hide Search Q

🔍 No results found

🔗 Owens & Minor 🔒 Terms & Conditions 🔒 Privacy Policy 📞 Contact Us

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# Backorder results

Backorder Search Results can be printed or exported to excel. Click on to the blue notebook to see any backorder notes entered for the item.

OWens & Minor

Welcome Julianne Not you? | Sign Out  
Current Account: UNIVERSITY OF MICHIGAN (44009105)  
Your DC: -

Orders Backorders RGAs Reports Administration

Search Products

## Backorders

Show / Hide Search Q

Showing 1 to 2 of 2 entries

Show 10 entries Filter: Previous Next

CUSTOMER PO	SALES ORDER #	SHIP TO CODE	O&M PRODUCT #	ORDER DATE	NS	LINE #	UOM	QTY ORDERED	QTY BACKORDERED	ETA	CUSTOMER PRODUCT #	MANUFACTURER PRODUCT #	PRODUCT DESCRIPTION	NOTES
3003841153	17960-11	D480	3583461206	2/4/2016	S	1	CA	1	1	3/28/2016	69749	461206	TUBE FEEDING GASTRO 3.5F 12 INCH	
3003839570	16555-12	0207	0723301630	2/3/2016	NS	5	BK	5	5	3/25/2016	57761	301630	NEEDLE 23G X 1 1/2IN ONLY FLAT GRIP	

Showing 1 to 2 of 2 entries

Show 10 entries Filter: Previous Next

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## Product Maintenance



# Product Cross Reference (PXR)

From the drop down next to Search Products select Product Cross Reference.

The screenshot displays the Owens & Minor web application interface. At the top, the Owens & Minor logo is on the left, and user information (Welcome Julianne Not you? | Sign Out, Current Account: LAKESIDE MEDICAL CENTER (45081310), Your DC: Sunrise, FL) is on the right. Below the header is a navigation bar with tabs: Orders, Backorders, RGAs, Reports, and Administration. A search bar labeled 'Search Products' is present, with a dropdown menu open showing options: OM Catalog (checked), DC Catalog, Account Catalog, Advanced Search, Product Substitutions, Product Request, and Product Cross Reference (highlighted in blue). Below the search bar, the 'Orders' section is visible, showing a table of orders. The table has columns: CUSTOMER PO, SALES ORDER #, ACCOUNT #, SHIP TO CODE, DEPARTMENT CODE, STATUS, and ORDER DATE. A single entry is shown: TESTJMERRI7282016, 547054, 081310, 0200, Order Received, 7/28/2016. The footer contains links for Owens & Minor, Terms & Conditions, Privacy Policy, and Contact Us, along with the copyright notice: © 2016 Owens & Minor. All rights reserved.

OM Owens & Minor

Welcome Julianne Not you? | Sign Out  
Current Account: LAKESIDE MEDICAL CENTER (45081310)  
Your DC: Sunrise, FL

Orders Backorders RGAs Reports Administration

Search Products

OM Catalog  
DC Catalog  
Account Catalog  
Advanced Search  
Product Substitutions  
Product Request  
Product Cross Reference

Orders Orders Awaiting Approval

Showing 1 to 1 of 1 entries

CUSTOMER PO	SALES ORDER #	ACCOUNT #	SHIP TO CODE	DEPARTMENT CODE	STATUS	ORDER DATE
TESTJMERRI7282016	547054	081310	0200		Order Received	7/28/2016

Showing 1 to 1 of 1 entries

Show 10 entries Filter:

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# PXR main screen

The PXR Screen gives you many different options.

- Mass Delete of the Cross Reference
- Quick key for new Cross Reference
- Upload new Cross Reference
- Export entire PXR to Excel

\*Updating the PXR may not be available to everyone depending on access given.

OM Owens & Minor

Welcome Julianne Not you? | Sign Out

Current Account: LAKESIDE MEDICAL CENTER (46081310)

Your DC: Sunrise, FL

Orders Backorders RGAs Reports Administration

Search Products Q Your Lists 2

Mass Delete Cross References

PXR

Xref Search History Search Affected Items PNC Affected Items

Customer Product # Customer Product # Product Description Product Description

OM Product # OM Product # Manufacturer Name Manufacturer Name

Manufacturer Product # Manufacturer Product # Clear Search

Show / Hide Search Q

Please enter at least one search parameter

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# PXR Search

You can search PXR by Customer Product #, OM Product #, Manufacturer Product#, Product Description and Manufacturer name.

The screenshot displays the Owens & Minor PXR Search interface. At the top, the Owens & Minor logo is on the left, and user information (Welcome Julianne Not you? | Sign Out, Current Account: LAKESIDE MEDICAL CENTER (45081310), Your DC: Sunrise, FL) is on the right. Below this is a navigation bar with links: Orders, Backorders, RGAs, Reports, Administration, Search Products, Your Lists, and a shopping cart icon with a red '2'. The main section is titled 'PXR' with a 'Mass Delete Cross References' button. Below the title are tabs: Xref Search, History Search, Affected Items, and PNC Affected Items. The search form contains five input fields: Customer Product #, OM Product #, Manufacturer Product #, Product Description, and Manufacturer Name. A 'Clear' button and a 'Search' button are at the bottom right of the form. A 'Show / Hide Search Q' link is at the bottom center. A light blue message box at the bottom left states: 'Please enter at least one search parameter'. The footer contains links: Owens & Minor, Terms & Conditions, Privacy Policy, Contact Us, and a copyright notice: © 2016 Owens & Minor. All rights reserved.

OM Owens & Minor

Welcome Julianne Not you? | Sign Out  
Current Account: LAKESIDE MEDICAL CENTER (45081310)  
Your DC: Sunrise, FL

Orders Backorders RGAs Reports Administration Search Products Your Lists 2

PXR Mass Delete Cross References

Xref Search History Search Affected Items PNC Affected Items

Customer Product # Customer Product #  
OM Product # OM Product #  
Manufacturer Product # Manufacturer Product #  
Product Description Product Description  
Manufacturer Name Manufacturer Name  
Clear Search  
Show / Hide Search Q

Please enter at least one search parameter

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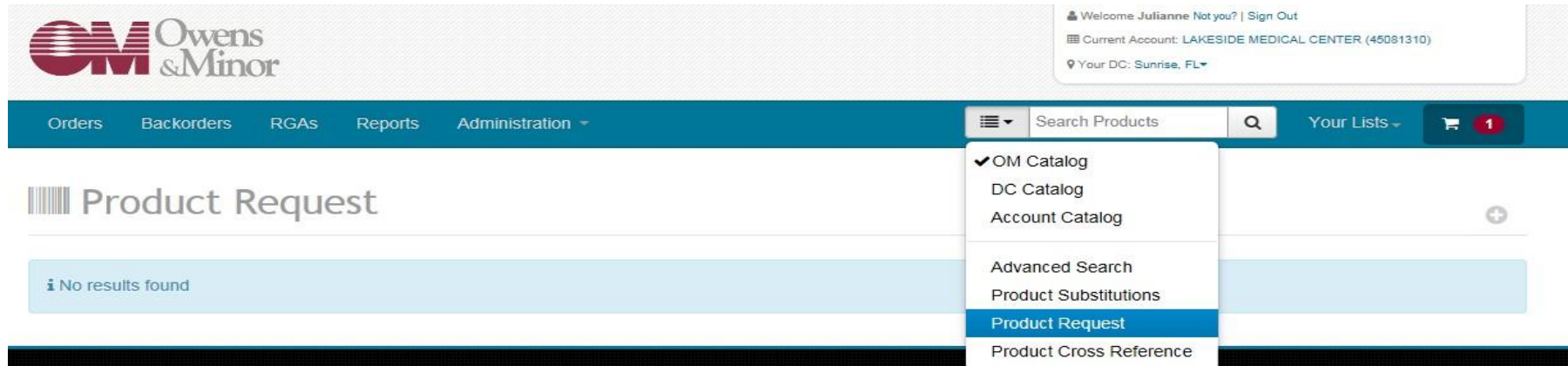
# PXR tabs

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- **History Search-** The PXR View Change History is used to see changes made to Customer Part Cross Reference numbers. Users will be able to enter a Customer SKU, or an O&M DPN, or date range to get the accounts PXR changes. If no date range is specified, you will see the last 24 months. Only 24 months history is available.
- **Affected Items-** Shows PXR items that have been affected by changes in the underlying products in PMF. (e.g. Product deletions/substitutions, UOM deletions)
- **PNC Affected Items-** Shows PXR items affected by recent part number changes. Shows PXR items that will be affected by future (within 7 days) part number changes.

# New item Request

Product Request Screen will show any pending requests. You can also Create a New Request by clicking on the plus sign.



# New Item request - Submit

Once the Product Request screen appears enter Supplier Name, Supplier Cat# and short description. You can Save Request for later or Submit Request now.

The screenshot shows the Owens & Minor web application interface. At the top, the logo is on the left, and user information (Welcome Julianne Not you? | Sign Out, Current Account: LAKESIDE MEDICAL CENTER (45081310), Your DC: Sunrise, FL) is on the right. A navigation bar contains links for Orders, Backorders, RGAs, Reports, and Administration. A search bar and a 'Your Lists' dropdown are also present. The main section is titled 'Product Request' with a barcode icon. It features three input fields: 'Supplier Name', 'Supplier Cat #' (with a '50 characters max' hint), and 'Short Description' (with a '35 characters max' hint). To the right of these fields are three buttons: 'Cancel', 'Save Request', and 'Submit Request'. A footer bar at the bottom contains links for Owens & Minor, Terms & Conditions, Privacy Policy, and Contact Us, along with the copyright notice '© 2016 Owens & Minor. All rights reserved.'

**Owens & Minor**

Welcome Julianne Not you? | Sign Out  
Current Account: LAKESIDE MEDICAL CENTER (45081310)  
Your DC: Sunrise, FL

Orders Backorders RGAs Reports Administration

Search Products Your Lists 1

## Product Request

Cancel Save Request Submit Request

Supplier Name Supplier Cat # Short Description

50 characters max 35 characters max

Cancel Save Request Submit Request

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## RETURNS MANAGEMENT

# Return Goods Authorization

Search for open RGA's.

From this screen you can email, print or export to grid the displayed list of RGA's.



Welcome Julianne Not you? | Sign Out  
Current Account: UNIVERSITY OF MICHIGAN LUM (44009104)  
Your DC: ▾

OrdersBackordersRGAsReportsAdministration ▾

Search Products 🔍Your Lists ▾🛒 0

## Open RGAs

Ship-toUNIVERSITY OF MICHIGAN HOSPITALS ▾

SearchQuickSearchTerm

Clear 🔍Search 🔍

Show / Hide Search 🔍

Showing 1 to 3 of 3 entries

Show10 ▾ entriesFilter:▭◀ PreviousNext ▶

RGAs	TYPE	SO NUMBER	PO NUMBER	ORIG INVOICE NUMBER	SHIP TO CODE	RGAs DATE	STATUS
RA077214	OVERSHIP	5494211	3003885568		0200	3/11/2016	PROCESSING
RA076781	OVERSHIP	4007411	3003866605	2014836984	0389	2/26/2016	PROCESSING
RA072895	OVERSHIP	6053911	3003771182	2012460779	0345	12/10/2015	PROCESSING

Showing 1 to 3 of 3 entries

Show10 ▾ entriesFilter:▭◀ PreviousNext ▶

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# RGA View and Print

- View
  - Email
  - Print
- Federal Regulations: If there is an RX product being returned there is an area at the bottom of the RGA that will need to be signed and returned (see screen shot at right). RX product cannot be returned after 10 days.

**Owens & Minor Return Goods Authorization**

• A copy of this RGA must be attached to product being returned to ensure proper credit.  
• This RGA is not to be used to deduct from an invoice.  
• Based on O&M Return Goods Policy and/or customer contract, this RGA may be subject to a restock fee.

**Distribution Center**

Name: DIC Info Unavailable  
ID: 44  
Address:

**Customer Information**

Name: UNIVERSITY OF MICHIGAN  
LUM ID: 44009104  
Ship-to ID: 200

**Ship-To Address**

UNIVERSITY OF MICHIGAN HOSPITALS  
1500 E MEDICAL CENTER DR  
ANN ARBOR, MI 48109

**Credit Type**: OVERSHIP  
**Attention Line**: 0.0000  
**Freight Out Amt**: 44-RA077214  
**RGA #**: 44-RA077214

**Order Cust. PO#**: 300385566  
**Credit PO#**: 26297  
**Credit Invoice #**: 0  
**Last Printed**: 8/12/2016

**Orig SO #**: 5484211  
**Credit SO#**:  
**Requisition #**:  
**Ship Via**:

**Credit Details**

LINE #	CUSTOMER LINE #	PRODUCT #	CUSTOMER SKU	SHP QTY	OSM QTY	OSM PRICE	RETURN QTY	RETURN PRICE	LINE STATUS	LOT #	VENDOR	PRODUCT DESCRIPTION
1	1	1068R500001		15	15	EA 1.4994	15	EA 1.4994	Credit		B BRAUN MEDICAL (SOLUTIONS)	X Rx Solution Plastic Irrigation Container Usp 1000ml Sterile org w/ 52161-111 inv# 2015200190 line 9 and 15ea 6415003702 received 15ea 1068R500001 per Donna Haynes/Mchoral Submitted by KHOPRON on 3/11/2016 RGA: RA077214

**\*Note:** \*Final Invoice Item prices may differ from the Item prices shown above

These products 1068R500001 were [ ], were not [ ] stored and shipped in accordance with the requirements of 21 CFR 203.23, and the rules adopted under while under the purchaser's custody and control.

Under penalty of perjury, I declare that I have read the foregoing and that the facts stated in it are true.

Customer: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_

\*Any drugs returned to a wholesale distributor are kept under proper conditions for storage, handling, and shipping, and written documentation showing that proper conditions were maintained is provided to the wholesale distributor to which the drugs are returned. Reference 21 CFR 203.23 (c)



## REPORTS

# Types of Reports

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- **Backorder:** This report allows you to see what items have backordered.
- **Open Order:** Displays all open orders.
- **Open Order Lines:** Displays all open order lines.
- **User Account Access:** Provides detail on the account users set up.
- **Deleted Lines:** Displays lines canceled as part of the over 150 day delete program.

# Main Page for Reports

1) Create new report 2) Display any reports currently assigned to you.

You will have the following options next to each:

- Run Report Now
- Edit Report
- Copy Report
- Delete Report

The screenshot displays the Owens & Minor Reports page. The header includes the Owens & Minor logo and navigation links. Below the header, there is a section titled "Owens & Minor Reports" with a "Create" button circled in blue and labeled "1". Below this is a table of reports with columns: NAME, TYPE, FORMAT, DAYS, TIMES, DATES, ACCOUNTS, and ACTIONS. The ACTIONS column contains icons for running, editing, copying, and deleting reports. One of these icons is circled in blue and labeled "2".

NAME	TYPE	FORMAT	DAYS	TIMES	DATES	ACCOUNTS	ACTIONS
Lori Mayo bo report	Backorder	Excel (XLSX)	Monday, Tuesday, Wednesday, Thursday, Friday	14:00 US Mountain	Year to Date	59009733, 66409413	[Icons]
Lori Test bo report	Backorder	Excel (XLS)	Monday	12:00 Eastern	Today's	59000080	[Icons]



# Create Report

Enter report name, choose type and pick time and frequency of report.

The screenshot displays the 'Create Report' interface of the Owens & Minor system. The top navigation bar includes the Owens & Minor logo, a user welcome message for Julianne, and links for 'Sign Out', 'Current Account: LAKESIDE MEDICAL CENTER (45081310)', and 'Your DC: Sunrise, FL'. The main menu contains 'Orders', 'Backorders', 'RGAs', 'Reports', and 'Administration'. A search bar and a 'Your Lists' link with a notification icon are also present.

The 'Create Report' section is divided into several panels:

- DETAILS:** Contains fields for 'Report Name' (with placeholder 'Name for the Report'), 'Type' (set to 'Backorder'), 'Format' (set to 'Excel (XLSX)'), 'Date Range' (set to 'Today's'), 'Time' (set to '12:00'), and 'Timezone' (set to 'Eastern').
- AVAILABLE COLUMNS:** An empty box for selecting columns from the 'SELECTED COLUMNS' list.
- SELECTED COLUMNS:** A list of columns including 'DC', 'Account', 'Ship To', 'Customer Order #', 'O&M SO #', 'Master Order #', 'Order Date', 'Order Type', 'NS', 'Line', 'UOM', 'Order Qty', 'BO Qty', and 'ETA'. Navigation arrows are provided for moving columns between the available and selected lists.
- DAYS:** A row of checkboxes for days of the week: Sunday (unchecked), Monday (checked), Tuesday (checked), Wednesday (checked), Thursday (checked), Friday (checked), and Saturday (unchecked).
- ACCOUNTS:** A table listing accounts with checkboxes to include them on the report.
- RECIPIENTS:** A section for adding email addresses, including a search bar, a list of email addresses, and an 'ACTIONS' column.

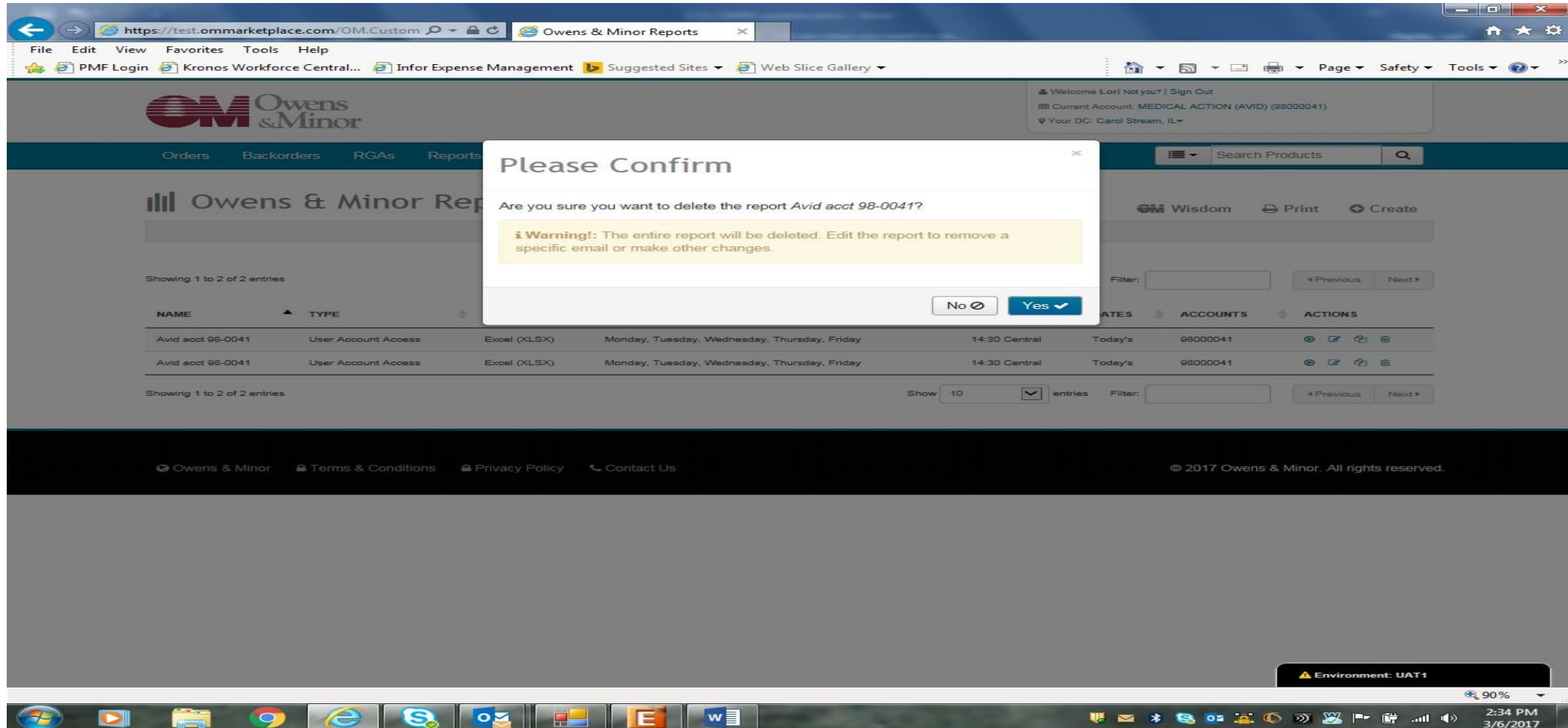
At the bottom right, there are 'Cancel' and 'Save Report' buttons.

ACCOUNT #	INCLUDE ON REPORT
44009085	<input type="checkbox"/> WILLIAM BEAUMONT HOSPITAL -NONSTOCK
44009104	<input type="checkbox"/> UNIVERSITY OF MICHIGAN LUM
45008838	<input type="checkbox"/> TENET, ST. MARY'S HOSPITAL
45081310	<input type="checkbox"/> LAKESIDE MEDICAL CENTER
46033100	<input type="checkbox"/> UNITYPOINT HEALTH - ALLEN HOSPITAL
48416000	<input type="checkbox"/> CENTRAL IOWA HEALTHCARE
98042885	<input type="checkbox"/> WHEATON FRANCISCAN MEDICAL GROUP

EMAIL ADDRESS	ACTIONS
Julianne.Merritt@owens-minor.com	

# Delete Report

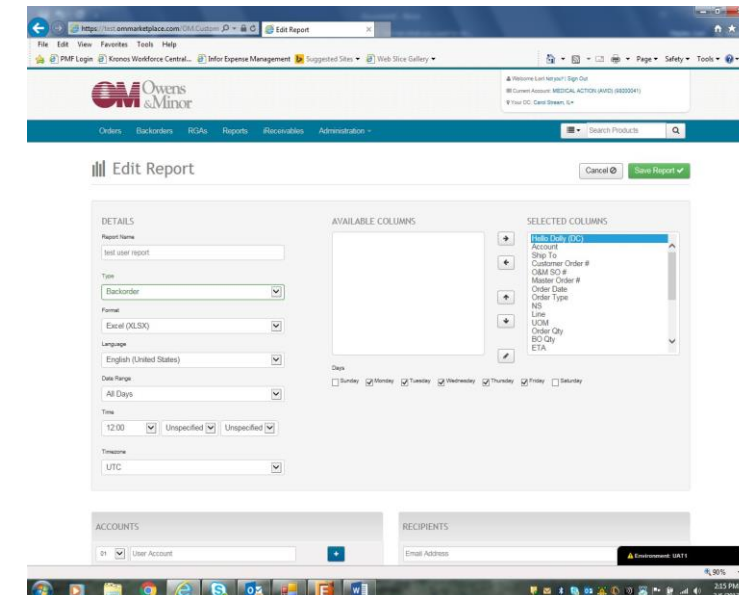
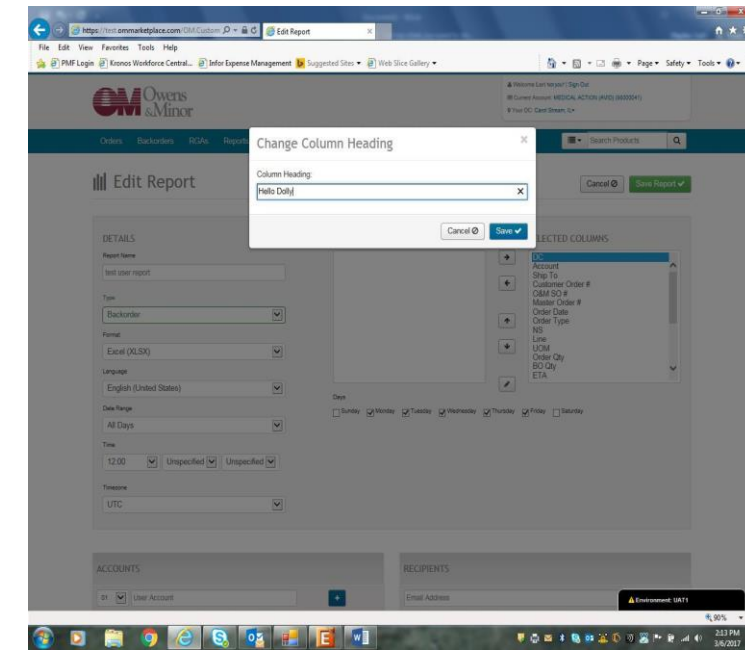
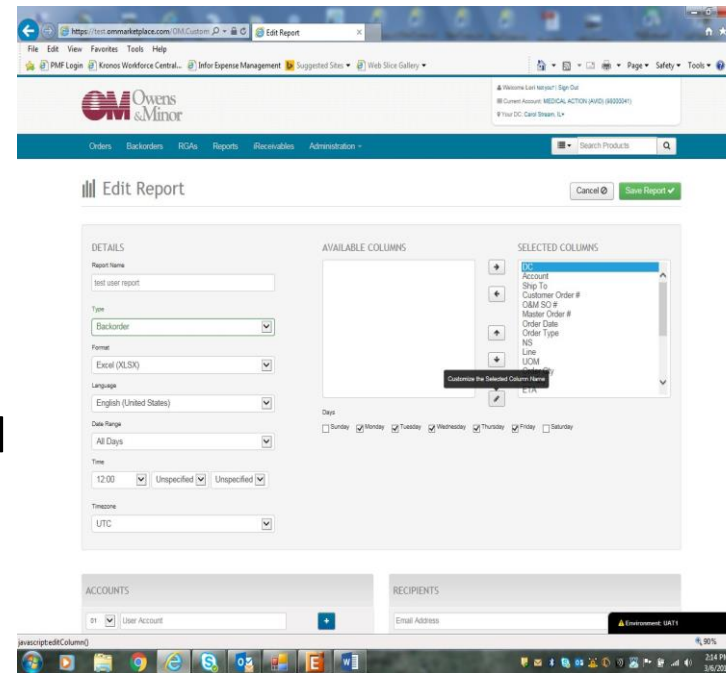
When clicking the delete icon you will receive a pop up box to confirm deletion of reports



# Customize Report Headers

## Edit names of columns:

- Highlight the name that is being edited in the Selected Columns box
- Click the pencil button (customize the selected column name)
- Box will pop up to edit the name
- Enter name and click Save button
- New column name will be displayed. The old name will be shown in parentheses.



# Questions?

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- If you have any questions please feel free to contact your local Sales Representative, Account Manager or Customer Service Representative.